



# STUBE SACHSEN

Studienbegleitprogramm

für Studierende aus Afrika, Asien, Lateinamerika und Südosteuropa an Hochschulen in Sachsen (in Trägerschaft des Ökumenischen Informationszentrums Dresden e.V.)

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## STUBE, Saxony - **Industrial Training and Overseas Study Visits (BPSA) – Criteria**

Industrial Training and Overseas Study Visits (BPSA) is a programme offered by all branches of Supplementary Educational Programmes (STUBE) in Germany. STUBE of Saxony can afford only the travel costs of students of Universities in Saxony who qualify for BPSA award.

The purpose of any study stay sponsored under BPSA is to facilitate the application of a particular student's professional training to the practical situations in that person's home or neighbouring country, and through this encourage fresh contact with potential employers and individual family members. Such period of practical training, or study visits can facilitate contact between the knowledge acquired in Germany and the practical situation (especially as it bears on development policy) on ground in the home country. BPSA is sponsored by the Church Development Service (eed) of the Evangelical Church of Germany and the Catholic Humanitarian Relief Fund (Misereor).

### Who Qualifies to Apply?

Students who:

- come from Africa, Asia, Latin America (nationals of developing countries only), are registered as students of Universities in Saxony, and are qualified to proceed to their main field of specialisation.
- Are not on scholarship.
- Have not visited their home countries in the last 20 months.
- Cannot afford the cost of travels on their own.
- Participate in the activities and programmes of Supplementary Educational Programme (STUBE), or who are committed to social issues.
- Are not more than 35 years old.
- Doctoral students as a rule **cannot** be considered.

### What do we Provide?

We pay the travel costs for:

- the drawing up of, or rather, the undertaking of, study visits that focus on subjects relevant to developing countries.
- Or the completion of a period of industrial training in a student's main area of study or professional specialisation.

The minimum period of sponsorship is **six** weeks, the maximum two-three months.

### How can I apply for a BPSA?

Kindly contact in person, by telephone or via e-mail the STUBE office, expressing your interest in BPSA. An application package will then be given or sent to you immediately. A completed application should include the following:

- BPSA application form
- Curriculum vitae (in tabular form)
- copy of passport
- certification of matriculation
- A detailed description of what you plan to do in your destination (this can be your home country or a neighbouring country) e.g. information on the preliminary investigation that has been undertaken, the survey that has been carried out, institutions that have been consulted, and in case of industrial training: with which company or institution, and in what department has concrete arrangement been reached.

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#### Sprechzeiten:

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- Letters of recommendation from experts in the candidate's subject area or discipline.
- A written expression of interest from the principal officer of the institution or company where the practical training is to be carried out.

**Application processing:** an application takes about four weeks to process, please ask in time

**Application deadline:** Applications are harvested monthly. Deadline is the 15<sup>th</sup> of every month.

### How much do we pay?

The sponsorship covers mainly the cost of travelling by convenient means and at reasonable rate. The maximum amount that can be granted is 1,280 Euro.

If additional expenses are incurred on local transportation or on accommodation in the awardee's country of origin, a supplementary grant can be approved. (the maximum amount here is 250 Euro).

### For payment, we require:

For study visit:

A written confirmation by a competent officer of the University abroad stating that the desired study work falls within the programme offered by the institution (the name of the institution must be stated), and that it can be carried out under his/her supervision. The plan for the study stay as well as the original application for BPSA grant should also be approved by the prospective supervisor. If the awardee is on scholarship, he/she is expected to submit a copy of the scholarship document.

For industrial training:

A written confirmation by the company or institution abroad making it clear that the practical training can be carried out in the company or institution within the period of time stated. If the programme is part of the candidate's approved course of study, we expect a written confirmation from a competent officer from the candidate's university, stating that the training is so recognised and approved. If, on the other hand, it is not part of the approved course of study, we expect written references from the candidate's professors pointing out the relevance of the industrial training to the candidate's course. We expect also a copy of the approved application for BPSA grant to be attached. Finally, we would also love to have a copy of the scholarship document, if the candidate is on scholarship.

### Who decide on the applications:

Decisions on applications are taken by a panel of consultants (composed of students, student priests and officers of the international students office).

### What we expect from a beneficiary of the programme:

- a presentation of an analytical report based on the outline provided by STUBE (to be submitted latest by two months after returning to Germany)
- a presentation of the counterfoil of the flight tickets.
- A testimonial confirming that the industrial training or study was undertaken.
- A willingness to give a personal account of the experience.
- A copy of the project written on the study visit or industrial training.
- A willingness to give, within the context of STUBE ACTIVITIES, a report of the student's experience while on BPSA grant.

### Important notice:

Supplementary Educational Programme (STUBE) of Saxony will organise an information forum on industrial training and overseas study visits once in a semester. Those interested will receive detailed explanation on the programme at the forum, even those who have already benefitted from the grant will give an account of their experiences. It is recommended for those who are interested in the forum to indicate their interest early. This can be done either at STUBE's secretariat or via the organisation's homepage [www.infozentrum-dresden.de/stube](http://www.infozentrum-dresden.de/stube)

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